



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2015/16 - 2017/18 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Paris Lodron Universität Salzburg (University of Salzburg) PIC: 999868047	A SALZBUR01	Institutional Coordinator: International Office Sigmund Haffner Gasse 18 5020 Salzburg Austria Bilateral Agreements and Outgoing Students: Mag. Irina VELIZ Tel.: +43 662 8044-2045 erasmus-outgoing@sbg.ac.at Incoming Students and Staff Mobility: Dipl. Geogr. Petra HÖPFNER Tel.: +43 662 8044-2044 erasmus-incoming@sbg.ac.at Departmental Coordinator: Dr. Eberhard RAITHELHUBER, PhD (eberhard.raithelhuber@sbg.ac.at), Assistant Professor, Department of Educational Science, Erzabt-Klotz-Str. 1, A-5020 Salzburg Tel.: +43 662 8044-4215	www.uni-salzburg.at course catalogue: https://online.uni-salzburg.at/plus_online/webnav.ini Information for Incoming students: http://www.uni-salzburg.at/index.php?id=45349&L=1_(English) http://www.uni-salzburg.at/index.php?id=45349&L=0_(Deutsch)

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Malmö University Faculty of Health and society Institution of Social Work	S MALMO01	<p>Åsa Nilsson, International Administrative Coordinator, Faculty of Health and Society, Phone: +46-40 665 75 89 Email: asa.nilsson@mah.se</p> <p>Assistant prof. Dr. Jonas Christensen, International Academic Coordinator, Department of Social Work, Phone: +46 40 665 7406, Fax 0046 040 665 8100 Email: jonas.christensen@mah.se, Address: Nordenskiöldsgatan 8, 205 06 Malmö</p> <p>Titti Kjellander, Erasmus Coordinator, Malmö University, S-20506 Malmö, Sweden, Phone: +46- 40-665 8057 Email: titti.kjellander@mah.se</p>	http://www.mah.se/
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
A SALZBUR01	S MALMO01	0923	Social Work	1 st , 2 nd	2 students, maximum 10 months	N/A
S MALMO01	A SALZBUR01	0923	Social Work	1 st , 2 nd	2 students, maximum 10 months	N/A

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
A SALZBUR01	S MALMO01	0923	Social Work	1 staff, minimum 8h teaching	Only by individual agreement
S MALMO01	A SALZBUR01	0923	Social Work	1 staff, minimum 8h teaching	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies	Staff Mobility for Teaching
A SALZBUR01	0923	German	English	B 2	B 2
S MALMO01	0923	English	English	In order to follow courses at the Faculty of Health and Society it is recommended that students have a proficiency in English that is equivalent to the general admission requirements of Malmö University. Please find further information at: http://www.mah.se/english-requirements	N/A

For more details on the language of instruction recommendations, see the course catalogue of each institution.

A SALZBUR01: No language certificate required.

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

Disabilities:

A SALZBUR01: The University of Salzburg welcomes students with disabilities. More information:
<http://www.uni-salzburg.at/index.php?id=105&MP=105-45424>

S MALMO01: S MALMO01 is able to receive students with disabilities. This can be discussed before each nomination.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A SALZBUR01	June 30th	November 30th
S MALMO01	15 April	15 October

2. S MALMO01 will send its decision within 6 weeks after the application deadline.
A SALZBUR01 will send its decision within 4 weeks after the application deadline.
3. A Transcript of Records will be issued by S MALMO01 no later than 5 weeks after the assessment period has finished. Please note that the Transcript of Records may be somewhat delayed during holiday periods.

A SALZBUR01: A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished and provided through the intranet platform PLUSonline. Each student can print out the transcript of records personally.

4. Termination of the agreement

This Agreement will be effective when the representatives of both institutions affix their signatures to it. It shall stay in effect for the time period stated above. It may be subject to revision or modification from time to time by mutual agreement including the attachment of additional schedules as they are developed. Either party reserves the right to terminate this Agreement upon twelve months' written notice to the other party. In this case, the program(s) or the activity(ies) already approved by both parties shall be allowed to be completed under the conditions of this agreement. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading information at A SALZBUR01:

Austrian grading scheme	Definition
1	EXCELLENT: Outstanding performance
2	GOOD: Generally good, but with some errors
3	SATISFACTORY: Generally sound work with a number of substantial errors

4	SUFFICIENT: Performance meets the minimum criteria
successfully completed	Positive performance, where a strict differentiation is not adequate
5	UNSATISFACTORY: Substantial improvement necessary; requirement of further work
not completed	Negative performance, where a strict differentiation is not adequate

Grading information at S MALMO01: www.mah.se/grading-systems

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A SALZBUR01	Erasmus-incoming@sbq.ac.at Tel: +43-662-8044-2044	http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/
S MALMO01	residencepermit@mah.se	www.mah.se/student/exchange/information

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A SALZBUR01	Erasmus-incoming@sbq.ac.at Tel: +43-662-8044-2044	http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/ http://www.uni-salzburg.at/index.php?id=23802&L=1&MP=23802-45350;
MALMO01	internationaloffice@mah.se	www.mah.se/student/exchange/information





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A SALZBUR01	Erasmus- incoming@sbg.ac.at Tel: +43-662-8044-2044	http://www.uni- salzburg.at/index.php?id=23788&MP=23788-45355 http://www.housing.oead.at/index_e.asp
S MALMO01	housing@mah.se	www.mah.se/student/exchange/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
A SALZBUR01	Prof. Sylvia Hahn; Vice Rector International Relations	04.02.2016	  p.p. Mag. Irina Veliz, Erasmus Inst. Coord.
S MALMO01	Titti Kjellander , Institutional Erasmus+ Coordinator, Malmö University	05/02/2016	 

MALMÖ UNIVERSITY

⁵Scanned signatures are accepted