

Department of English and American Studies

Guidelines for master exams in the teacher training program

M.Ed Master Unterrichtsfach Englisch (507)

(with a master thesis in English)

Organization & basic information:

- You have to organize the exam yourself, which means that you have to find a date that suits all members of the examination board. If there are three examiners, the supervisor of the thesis is automatically the chair.
- The exam lasts for 60-90 minutes and comprises three parts: English, your second subject and science of education (*Bildungswissenschaften*). If you sat the written exam in *Bildungswissenschaften* on another day, the exam is only 40-60 minutes long. In this case we need a third person on the board, who then acts as chair.
- Contact our secretary (Adrienn Freund) to book a room (and to find a chair in case you sat the written exam in *Bildungswissenschaften*).
- You have to officially register/announce your final exam at the *Servicezentrum PädagogInnenbildung* at least 14 days before the planned date. (This includes the written exam in *Bildungswissenschaften*.)
- The other members of the examination board are allowed to ask questions after the presentation of your master thesis which should not be longer than 10 minutes and is usually supported by PowerPoint slides.