

Candidates for Japanese Government Monbukagakusho (MEXT) Scholarship Research Students 2023: Application Guidelines

(University Recommendation)

Gakushuin University is pleased to announce that it will recommend the distinguished students of our partner institutions to Monbukagakusho as candidates for the above scholarship. *(This translation is for your reference only. Please refer to the original Japanese version for details.)*

1. QUALIFICATIONS

(1) Eligibility:

The applicants must meet all the conditions below.

- i) Applicants must already hold a bachelor's degree and wish to continue their study at graduate level.
- ii) Applicants must be excellent.
- iii) Applicants who are already in Japan are not eligible to apply.
- iv) Applicants must be officially recommended by their home universities.
- v) Applicants must be former exchange students at Gakushuin University.
- vi) Applicants are required to contact their academic advisor at Gakushuin University and to get their approval to remain as their advisor if the student successfully receive the scholarship.
- vii) Applicants must have minimum 2.30 academic record score of the last two years calculated in accordance with the calculating formula (Please see the attached instruction "How to calculate academic record score")

(2) Nationality:

Applicants must have the nationality of Thailand, USA or Austria.

(3) Age:

Applicants must have been born on or after April 2, 1988.

(4) Academic Qualifications:

Applicants must be qualified to enter a Master's or Doctoral course at Gakushuin University.

(5) Study Area:

The study area must be in the same field as the applicant has studied or a related one, and must be the field which you can be taught by the academic advisor of the above (1) vi).

(6) Language Requirements:

Applicants have either Japanese or English ability to meets any of the following condition.

Japanese

- i) Applicants who have the score higher than the level N2 of Japanese Language Proficiency Test (JLPT)
- ii) Applicants who completed a curriculum in Japanese to qualify for a Japanese master's or a doctoral course.

English

- i) Applicants who have the score of a qualification, certification examinations higher than the level B2 of the Common European Framework of Reference for Languages (CEFR) in English.
 - ii) Applicants who completed a curriculum in English to qualify for a Japanese master's or a doctoral course.
- (7) Health:
Applicants must have no physical or mental conditions hindering the applicant's study in Japan.
- (8) Arrival in Japan:
Applicants must arrive in Japan between the 1st and 25th September 2022. If the applicant cannot arrive in Japan during this period, he/she must decline to accept the scholarship. Travel expenses will not be provided if the applicant chooses to travel to Japan before this set period.
- (9) Visa Requirement:
An applicant shall, in principle, newly obtain a "Student" visa at the Japanese diplomatic mission located in the applicant's country of nationality, and enter Japan with the residence status of "Student." Accordingly, even if the applicant already has other residence status ("Permanent resident," "Long-term resident," etc.), the applicant must change it to the "Student" status and re-enter Japan. Moreover, the applicant should be aware that after expiration of the status as a MEXT Scholarship student and even if the student again applies for their original resident status of "Permanent resident" or "Long-term resident," such resident statuses might not be necessarily granted. The applicant should also be aware that the scholarship will be cancelled if he/she arrived in Japan without a newly obtained "Student" visa.
- (10) Non-eligibility:
Those who meet any one of the following conditions are ineligible. If identified ineligible after being selected as a scholarship student, he/she must withdraw from the scholarship.
- i) The Applicant is an active member of the military or a civilian employed by the military.
 - ii) The Applicant is unable to travel to Japan within the dates set by MEXT or Gakushuin University.
 - iii) If the Applicant was a grantee of a Japanese Government Scholarship in the past. Unless he/she has had at least three years of research or teaching experience between the completion of the first scholarship and the start of the second scholarship period.
 - iv) If an applicant is, in principle, currently enrolled in a Japanese university or other type of school with the resident status of "College Student," or will be enrolled in a Japanese university, etc. as another source or self-financed international student between the time of application for this scholarship in his/her country and the time the scholarship period is due to begin. This does not apply to current self-financed international students at Japanese universities who will complete their courses of study and return to their countries before the end of the current fiscal year.
 - v) The Applicant is recommended by multiple universities for this scholarship and he/she is applying for, or receiving, other scholarships

provided by the Japanese Government (Monbukagakusho) and JASSO (Japan Student Services Organization)

- vi) Applicants who are expected to graduate at the time of application and, cannot satisfy the qualifications and the conditions of academic background by the deadline given.
- vii) Applicants of dual nationality who cannot prove their expatriation of the Japanese nationality by the time of arrival.
- viii) Applicants who wish, from the time of application, to conduct fieldwork or internship outside of Japan, since this scholarship program is intended for overseas students who wish to enroll in a Japanese university and do graduate research in Japan.
- ix) The applicant who has no plan to get a master or doctoral degree if he/she is accepted to as a non-degree student when arriving in Japan.

(10) Others:

MEXT Scholarship will be granted those who are willing to contribute to mutual understanding between Japan and their home country by participating in activities at schools and communities during their study in Japan while contributing to the internationalization of Japan. They shall also make efforts to promote relations between the home country and Japan by maintaining close relations with the university attended after graduation, cooperating with the conducting of surveys and questionnaires, and cooperating with relevant projects and events conducted by the Japanese diplomatic mission after they return to their home countries.

2. TERM OF SCHOLARSHIP:

The scholarship will be given for one year and 6 months from October 2023 to March 2025.

(1) No scholarship for the full month of September 2023 will be provided.

(2) If a recipient desires to proceed to a regular graduate course for a degree from a Research Student (non-degree) course, or to a doctoral course from a master's course, he/she may have the term of his/her scholarship extended upon successful examination by MEXT provided that he/she has outstanding academic achievement that meets certain criteria.

Note1: A recipient cannot have the term of his/her scholarship extended as Research Student.

Note2: If a recipient proceeds to a higher level of education without receiving approval for an extension of the term of the scholarship, the scholarship will be cancelled. He/she may, however, proceed to a higher level of education or continue with his/her study as a privately-financed student.

Note3: A Research Student is not able to apply for extension of scholarship period if he/she cannot proceed to master's or doctoral course by the end of the term of Research Student's scholarship. Entree in to higher courses in April 2021 does not mean entrance by the end of the scholarship period.

Note4: If a recipient returns home without an extension though having applied for extension of scholarship period (when a recipient fails his/her examination to proceed to master's or doctoral course for a degree), the travel expenses to return home will not be paid in general.

Note5: In the case where a recipient wishes to enroll in a regular graduate course, or enroll in a doctor's course after finishing a master's course, he/she may not move to other universities than Gakushuin University.

3. SCHOLARSHIP BENEFITS

(1) Allowance:

Under the fiscal 2023 budget, each grantee will be provided monthly with 143,000 yen (Research Student course) (an additional monthly stipend of 2,000 or 3,000 yen may be provided to those undertaking study or research in specially designated regions).

However, these amounts are subject to change depending on the annual budget of each year. The scholarship will not be paid to a grantee who takes a leave of absence or is long absent from his/her university.

Scholarship will be cancelled for a grantee in the following cases. Furthermore, if scholarship payments were made during the period the following cases applied, the grantee may be ordered to return scholarship payments received during that period.

- i) A false statement has been made in the application.
- ii) He/she violates any article of his /her pledge to the Monbukagaku-daijin (the Minister of Education, Culture, Sports, Science and Technology).
- iii) The recipient violates any Japanese laws and is sentenced to imprisonment with or without work for life or for a period of exceeding 1 year. However, this shall not apply to those who were found guilty with suspension of execution of sentences
- iv) The recipient is expelled from his/her university or preparatory educational institution or receives other punishment, or is removed from enrollment; (The scholarship payment may be stopped during the period up until punishment is decided by the university, etc.)
- v) It becomes clear that he/she will not be able to graduate (or complete his /her course) within the standard course term because of his/her poor academic achievement or suspension.
- vi) He/she quits Gakushuin University or transfers to another university.
- vii) His/her status changes to one other than "College Student" as defined in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act.
- viii) He/she has received one or more scholarships from other institutions (except for a scholarship designated for research expenses).
- viii) If he/she proceeds to a higher level of education without receiving approval for an extension of the term of the scholarship.

(2) Transportation:

- i) Transportation to Japan: The recipient will be supplied, according to his/her itinerary and route as designated by MEXT, with an economy class air ticket from the international airport nearest to his/her home country residence * to Narita (Haneda) International Airport. Such expenses as inland transportation

from his/her home address to the international airport, airport tax, special travel taxes and travel expenses within Japan will NOT be covered.

(*The address in the country of the recipient's nationality stated in the application form is in principle regarded as the recipient's "home country residence.")

- ii) Transportation from Japan: The recipient who returns to his/her home country within the fixed period after the expiration of his/her scholarship will be supplied, upon application, with an economy class air ticket from Narita (Haneda) International Airport to the international airport nearest to his/her home address.

Note 1: If a recipient returns home without an extension though having applied for extension of scholarship period, he/she will not be paid travel expenses to return home in general.

Note 2: Insurance premiums for travel to/from Japan shall be borne by the recipient.

Note 3: If a recipient continues to stay in Japan after the scholarship period has ended, he/she will not be paid travel expenses to return home as the temporary return.

- (3) Tuition Fees: Tuition Fees are covered by Gakushuin University.

4. NOMINATION

We will recommend up to 2 candidates to the Monbukagakusho.

5. SELECTION AND APPLICATION PROCEDURE

- (1) Recommendation:

Gakushuin University will select a preliminary candidate from among applicants recommended by partner institutions by means of a review of submitted documents. He/she has been selected as preliminary candidates will be recommended to Monbukagakusho.

- (2) Selection:

From among those recommended by Japanese universities, the Monbukagakusho selection committee will select the scholarship recipients.

- (3) Applicants must submit the following documents:

①	Application for Japanese Government Scholarship (Prescribed form) (Two-sided printing)	1 original
②	Field of Study and Study Program (Prescribed form) (Two-sided printing)	1 original
③	Passport size (4.5 × 3.5cm) photographs taken within the past six months (Full-face photograph from the chest up. When photographed, the applicant must not wear a hat or cap hiding a part of his/her face or head. The applicant must write his/her name and nationality on the back of each photograph and paste them on the application forms, Photo Data is also acceptable.)	1 original
④	A letter of reference addressed to the President of Gakushuin University from university president or dean, academic advisors	1 original

⑤	A copy of passport, certificate of family register or citizen register issued by his/her home country	1 original or copy
⑥	Certified academic record of university attended (To be issued by the university authorities)	1 original or copy
⑦	Diploma or certificate of a degree (To be issued by the university authorities)	1 original or copy
⑧	A document which clarifies he/she is overall among the best students in the department (E.g. a GPA certificate or graph showing his/her overall ranking in the department)	1 original or copy
⑨	A summary of degree or graduation thesis	1 original or copy
⑩	Certificate of language ability (E.g. score reports of TOEFL, IELTS, Japanese Language Proficiency Test, etc.)	1 original or copy
⑪	Health certificate (Prescribed form)	1 original

(4) Application forms should be submitted to the following address.

International Centre
Gakushuin University
1-5-1, Mejiro, Toshima-ku, Tokyo 171-8588 Japan
Tel. +81-3-5992-1024
Fax. +81-3-5992-1025
E-mail: guic-off@gakushuin.ac.jp

(5) **Application forms must arrive by February 21, 2023**

(6) Others:

- i) These documents must be written either in Japanese or in English on A4 paper using a word-processing software wherever possible. (Japanese translations should be attached in case the documents are prepared in other languages.)
- ii) The documents submitted shall not be returned.
- iii) A brief summary of the degree thesis should be attached. (See ⑨)
- iv) No application will be accepted unless all documents listed above are fully and correctly completed.
- v) Applicants are required to be interviewed by Gakushuin professors. If the applicant cannot take an interview in person, the professors will conduct interviews regarding his/her thesis via the Internet.(In case no thesis is provided, the interviews will be conducted on the assignments given by the the Course of the Department.)

6. NOTICES OF RESULTS

Results of the final screening by Monbukagakusho will be notified in June 2023 through Gakushuin University.

7. Other

Information regarding the MEXT Scholarship recipient (name, gender, date of birth, nationality, accepting university/graduate school/undergraduate school, field of specialty, period of enrolment, career path after completion of scholarship, contact information [address, telephone number, e-mail address]) may be shared with other relevant government organizations for the purpose of utilization for overseas students programs implemented by the Japanese Government (support during period of study in Japan, follow-up survey, improvement of the overseas student system). Information in regards to the recipient other than date of birth and contact information may be made public in materials produced by the Japanese Government as publicity information for promoting the acceptance of overseas students in order to introduce the activities of past recipients in countries around the world after their study in Japan.

Grantees must enroll in National Health Insurance (Kokumin Kenko Hoken) upon arrival in Japan.

【How to calculate academic record score】

Applicants must have minimum 2.30 academic record score of the last two years calculated in accordance with following formula, and they should keep good academic achievement during the scholarship period.

(Conversion Table)

	Grade				
4-level rating (pattern 1)		Excellent	Good	Average	Fail
4-level rating (pattern 2)		A	B	C	F
4-level rating (pattern 3)		100 - 80	79 - 70	69 - 60	59 -
5-level rating (pattern 4)	100 - 90	89 - 80	79 - 70	69 - 60	59 -
5-level rating (pattern 5)	S	A	B	C	F
5-level rating (pattern 6)	A	B	C	D	F
Grade Points (GP)	3	3	2	1	0

(GPA Formula)

$$\frac{([\text{No. of GP3 Credits}] \times 3) + ([\text{No. of GP2 Credits}] \times 2) + ([\text{No. of GP1 Credits}] \times 1) + ([\text{No. of GP0 Credits}] \times 0)}{\text{Total Number of Registered Credits}}$$

Total Number of Registered Credits

* Round off the GPA to two decimal places.