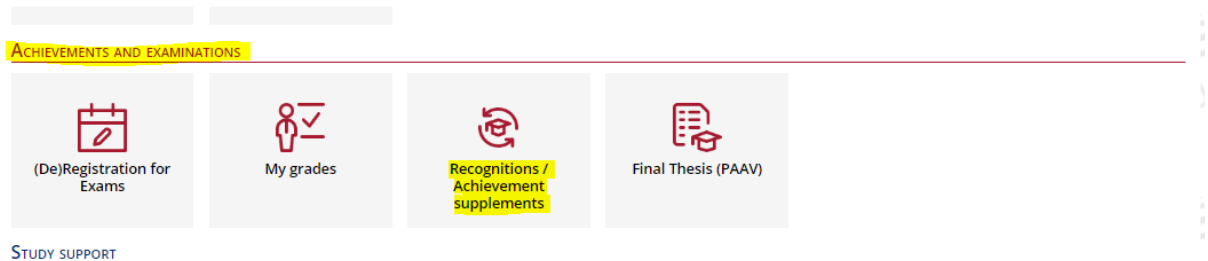


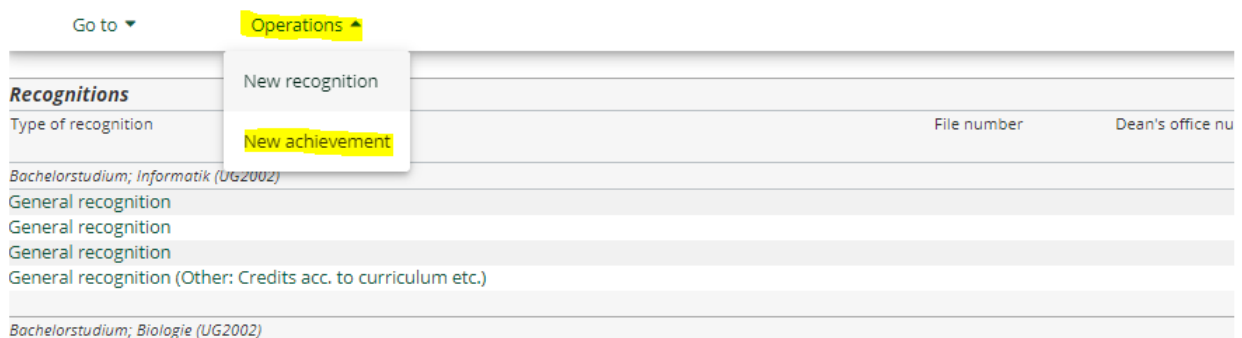
## Guideline for Achievements of Courses from Joint Degrees FHS or TUM

1. Log into your Plusonline account

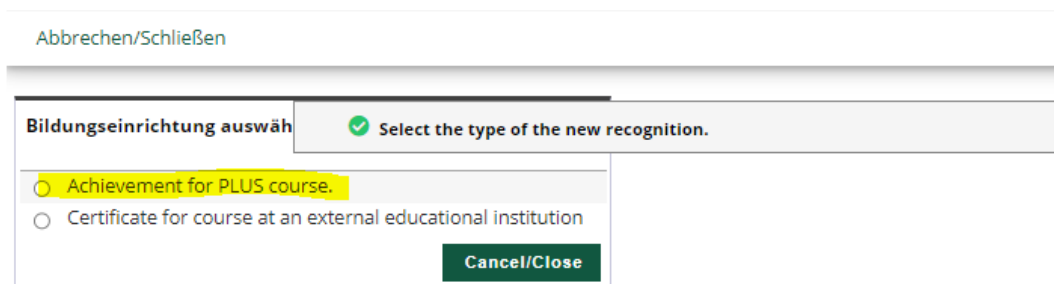
2. Go to **"Achievements and examinations"** → **"Recognitions / Achievement Supplements"**:



3. Upper left take **"Operations"** and **"New Achievement"**:



4. Then select the type of the new recognition → **"Achievement for PLUS course"**:



## 5. Select your Degree

→ Here for Example: JDS Human-Computer Interaction

Name of degree programme	
<input type="radio"/>	UD 033 630 2022W Bachelorstudium; Biologie (UG2002)
<input type="radio"/>	UD 033 512 2019W Bachelorstudium; Digitalisierung-Innovation-Gesellschaft (UG2002)
<input type="radio"/>	UD 033 655 2016W Bachelorstudium; Geographie (UG2002)
<input type="radio"/>	UD 033 690 2021W Bachelorstudium; Geologie (UG2002)
<input type="radio"/>	UD 033 511 2022W Bachelorstudium; Informatik (UG2002)
<input type="radio"/>	UD 033 012 2017W Bachelorstudium; JDS Ingenieurwissenschaften (UG2002)
<input type="radio"/>	UD 033 193 2020W Bachelorstudium; Katholische Religionspädagogik (UG2002)
<input type="radio"/>	UD 033 234 2020W Bachelorstudium; Materialien und Nachhaltigkeit (UG2002)
<input type="radio"/>	UD 033 621 2017W Bachelorstudium; Mathematik (UG2002)
<input type="radio"/>	UD 033 614 2020W Bachelorstudium; Medizinische Biologie (UG2002)
<input type="radio"/>	UD 033 665 2018W Bachelorstudium; Molekulare Biowissenschaften (UG2002)
<input type="radio"/>	UD 796 600 230 2016W Doktoratsstudium; Naturwissenschaften an der NAWI-Fak.; Ecology and Evolu.. (UG2002)
<input type="radio"/>	UD 796 502 456 2016W Doktoratsstudium; Philosophie an der NAWI-Fakultät; UF Geographie und Wir.. (UG2002)
<input type="radio"/>	UD 796 700 911 2016W Doktoratsstudium; Technische Wissenschaften; Informatik (UG2002)
<input type="radio"/>	UD 054 413 03 2021W Erweiterungsstudium Bachelor (Sek. AB); UF Ernährung und Haushalt (Lehramt AT)
<input type="radio"/>	UD 066 856 2016W Masterstudium; Angewandte Geoinformatik (UG2002)
<input type="radio"/>	UD 066 485 2016W Masterstudium; Chemistry and Physics of Materials (UG2002)
<input type="radio"/>	UD 066 651 2019W Masterstudium; Copernicus Master in Digital Earth (UG2002)
<input type="radio"/>	UD 066 645 2022W Masterstudium; Data Science (UG2002)
<input type="radio"/>	UD 066 230 2018W Masterstudium; Ecology and Evolution (MEE) (UG2002)
<input type="radio"/>	UD 066 855 2016W Masterstudium; Geographie (UG2002)
<input type="radio"/>	UD 066 890 2016W Masterstudium; Geologie (UG2002)
<input type="radio"/>	UD 066 911 2016W Masterstudium; Informatik (UG2002)
<input type="radio"/>	UD 066 513 2019W Masterstudium; JDM Science and Technology of Materials (UG2002)
<input type="radio"/>	UD 066 991 2021W Masterstudium; JDP Applied Image and Signal Processing (UG2002)
<input type="radio"/>	UD 066 434 2016W Masterstudium; JDS Materialwissenschaften (UG2002)
<input type="radio"/>	UD 066 514 2019W Masterstudium; JMDP in Human-Computer Interaction (UG2002)
<input type="radio"/>	UD 066 821 2018W Masterstudium; Mathematik (UG2002)

## 6. Then take "Narrow search down to curriculum":

Abbrechen/Schließen

Choose search area

☐ Extend search to entire course/subject offer  
☒ Narrow search down to curriculum

Cancel/Close

☒ How do you want to search for the subject to be recognised?



→ Here for Example: Elective Courses

Select	
Name	
<input type="checkbox"/>	[2019W] Joint Master's Degree Programme in Human-Computer Interaction
<input type="checkbox"/>	◆ [VK] [514_HCI 01] Modul 1 HCI Theory & Methodology (HTM)
<input type="checkbox"/>	◆ [VK] [514_HCI 02] Modul 2 Prototyping for HCI (PFH)
<input type="checkbox"/>	◆ [VK] [514_HCI 03] Modul 3 Human Factors & Experience Engineering (HFE)
<input type="checkbox"/>	◆ [VK] [514_HCI 04] Modul 4 Interaction Design & Digital Innovation (IDD)
<input type="checkbox"/>	◆ [VK] [514_HCI 05] Modul 5 Ethics, Diversity & Society (EDS)
<input type="checkbox"/>	◆ [VK] [514_HCI 06] Modul 6 Contextual HCI (CHC)
<input type="checkbox"/>	◆ [VK] [514_HCI 07] Modul 7 Interaction Technologies (INT)
<input type="checkbox"/>	◆ [VK] [514_HCI 08] Modul 8 HCI & Research (HCR)
<input type="checkbox"/>	◆ [VK] [514_HCI 09] Modul 9 Advanced Contextual HCI (ACH)
<input type="checkbox"/>	◆ [VK] [514_HCI 10] Modul 10 HCI Innovations & Future Technologies (HIF)
<input type="checkbox"/>	◆ [VK] [514_HCI 11] Modul 11 HCI & Industries (HCI)
<input type="checkbox"/>	◆ [VK] [514_FWF] Elective courses
<input type="checkbox"/>	◆ [VK] [514_SE] Master's seminar
<input type="checkbox"/>	◆ [VK] [514_MA] Master's thesis
<input type="checkbox"/>	◆ [VK] [514_MP] Master's exam
Select	

Select	
Name	
<input type="checkbox"/>	[2019W] Joint Master's Degree Programme in Human-Computer Interaction
<input type="checkbox"/>	◆ [VK] [514_HCI 01] Modul 1 HCI Theory & Methodology (HTM)
<input type="checkbox"/>	◆ [VK] [514_HCI 02] Modul 2 Prototyping for HCI (PFH)
<input type="checkbox"/>	◆ [VK] [514_HCI 03] Modul 3 Human Factors & Experience Engineering (HFE)
<input type="checkbox"/>	◆ [VK] [514_HCI 04] Modul 4 Interaction Design & Digital Innovation (IDD)
<input type="checkbox"/>	◆ [VK] [514_HCI 05] Modul 5 Ethics, Diversity & Society (EDS)
<input type="checkbox"/>	◆ [VK] [514_HCI 06] Modul 6 Contextual HCI (CHC)
<input type="checkbox"/>	◆ [VK] [514_HCI 07] Modul 7 Interaction Technologies (INT)
<input type="checkbox"/>	◆ [VK] [514_HCI 08] Modul 8 HCI & Research (HCR)
<input type="checkbox"/>	◆ [VK] [514_HCI 09] Modul 9 Advanced Contextual HCI (ACH)
<input type="checkbox"/>	◆ [VK] [514_HCI 10] Modul 10 HCI Innovations & Future Technologies (HIF)
<input type="checkbox"/>	◆ [VK] [514_HCI 11] Modul 11 HCI & Industries (HCI)
<input type="checkbox"/>	◆ [VK] [514_FWF] Elective courses
<input checked="" type="radio"/>	◆ [VK] [514_FWF] Elective courses
<input type="checkbox"/>	◆ [VK] [514_SE] Master's seminar
<input type="checkbox"/>	◆ [VK] [514_MA] Master's thesis
<input type="checkbox"/>	◆ [VK] [514_MP] Master's exam



Select

**8. Then you have to select:**

**Enter as achievement** → please select a number with **514.FW1,2,3** and so on

**Semester**

**Date of Examination**

**Assessment**

the **Topic** of the FHS Course – german and english

and then you check off with **“Confirmed by student”**

**Important:** take the **FWF1,2...** ect. if it is selectable!

Abbrechen/Schließen

The screenshot shows a web form titled "Achievement Details". The form contains the following fields and options:

- Studies:** A dropdown menu showing "UD 066 514 Masterstudium; JMDP in Human-Computer Interaction (UG2002)".
- Enter as achievement:** A dropdown menu showing "514.FW1 Elective Courses Recognition 1 (OSH L, WS 2021/22)".
- Semester:** A dropdown menu showing "2021/22 W".
- Date of examination:** A text input field showing "18.01.2022" with a calendar icon and the format "DD.MM.YYYY".
- Assessment:** A dropdown menu showing "1 sehr gut".
- Topic (German):** A text input field with "..." and a note "max. 2000 characters".
- Topic (English):** A text input field with "..." and a note "max. 2000 characters".
- Confirmation by student:** A checkbox labeled "Confirmed by student" which is checked.
- Confirmation by resp. person:** Two checkboxes: "Confirmed by responsible person" (unchecked) and "Rejected by responsible person" (unchecked).

At the bottom right of the form, there are three buttons: "Save", "Save and Close" (which is highlighted with a yellow circle), and "Cancel/Close".

**If there are more courses repeat the steps for each course!**