How to apply for the Computer Science Master's degree program at the University of Salzburg?

A. Admission Procedure

Step 1

You submit your application documents (see Section B below for detailed rules).

You receive a confirmation email from the department Computer Science that your application has arrived and is forwarded to the selection committee.

Step 2

The quality of your application is assessed by the selection committee / department Computer Science. If needed, you will be invited to an online interview.

You receive a notification about the outcome of the qualitative assessment process.

Step 3

Upon a positive decision by the selection committee / department Computer Science, your application will be forwarded to the University's "Office of Admissions" ("Studienabteilung") to initiate the formal admission process (see Section D). Once this has been completed, you can proceed with the enrollment process.

B. Application Documents

For the qualitative selection process, you must provide a scan of the following documents to the selection committee / department Computer Science at : csmaster@cs.plus.ac.at

- Application form
- Copy of passport
- Proof of English proficiency (e.g., school leaving certificate "Reifeprüfungszeugnis" within the EU, English proficiency certificate of the university where you earned your bachelor's degree (showing that the medium of instruction is English), IELTS, TOEFL, etc.). See here for the rectorate's language regulation §1 Para. 2).
- Bachelor's diploma
- Diploma supplement (including course duration, description of the content and credits) and / or transcript of records including course titles, credit hours & grades (in English or German)

All documents should be assembled in a **single PDF** file with a title in the following **format:** *LastnameFirstnameApplication.pdf.* Please assemble the **components** in the following **order:** *1) Application form, 2) Passport page, 3) Language proficiency proof, 4) Diploma, 5) Courses and grades (or transcript).*

C. Exceptions

Students holding one of the following degrees from the University of Salzburg are unconditionally accepted: BA Informatik, BA Lehramt: Unterrichtsfach Informatik und Informatikmanagement. Therefore, they do not have to take the selection process, but contact the "Office of Admissions" directly.

D. Formal Admissions Process

The formal approval process is carried out by "Office of Admissions". After the nomination by the selection committee / department Computer Science based on the successful completion of the selection process, "Office of Admissions" will inform you about the next steps. Additional documents may need to be submitted. Further you will be informed if additional examinations have to be taken in order to supplement missing knowledge. If you meet all the admission requirements, "Office of Admissions" will issue your "Letter of Acceptance" - the formal notification that you fulfill the admission requirements and are entitled to enroll into the Computer Science master's program.

E. Information for International Students

The Counseling Center of the "Austrian National Union of Students" ("Österreichische Hochschülerschaft") supports international students and scholars with information and organizational help, e.g., about student housing, scholarships, social and cultural activities, etc. Check out their website at: https://www.oeh.ac.at/en/counseling and/or the local counseling center https://www.oeh-salzburg.at/oeh-salzburg/beratungszentrum/ (website in German, counseling also in English).