

Paris Lodron University of Salzburg
Fact Sheet for Partner Institutions
2024/25

Full legal Name of Institution	Paris Lodron Universität Salzburg
Head of Institution	Ao. Univ.-Prof. Dr. Martin Weichbold, Vice Rector for Academic Affairs and Interim Rector
Address	International Office Sigmund-Haffner-Gasse 18, 2 nd floor 5020 Salzburg, Austria
Head of International Office	Mag. Peter Mayr, MA Tel.: + 43 662 8044 2040 Email: peter.mayr@plus.ac.at
International Partnerships	Mag. Benjamin Gauss Tel.: +43 662 8044 2042 Email: benjamin.gauss@plus.ac.at
Coordinator for Incoming Exchange Students (Study Abroad der PLUS)	Dott.ssa Elona Memisha-Schnappinger Tel: +43 662 8044 2043 Email: elona.memisha-schnappinger@plus.ac.at
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Useful Web Pages

University Website	https://www.plus.ac.at/
Homepage of the International Office	https://www.plus.ac.at/international-relations-department/international-relations-office/?lang=en
Course catalogue (available two months prior to semester)	https://online.uni-salzburg.at/plus_online/ee/ui/ca2/app/desktop/#/login?\$ctx=lang=en
Courses in English (as guideline)	https://online.uni-salzburg.at/plus_online/wbSuche.LVSuche?pVortragsSpracheNr=2&pSpracheNr=2&pSjNr=1742
Welcome Guide (Brochure for exchange students)	https://www.plus.ac.at/international-relations-department/international-relations-office/news-events-social-media/orientierungswochen/?lang=en

Academic Year 2024/25

General Exchange Information

Application deadlines	June 30 th for the winter semester November 30 th for the next summer semester
Information for exchange students from partner universities	https://www.plus.ac.at/international-relations-department/international-relations-office/service-for-internationalisation/cooperation-partners-networks/partner-universities-2/?lang=en
Orientation Week	During the last two weeks of September and February, before each semester starts, the International Office organizes introductory events for incoming exchange students. The exact dates will be provided by e-mail and on the International Office website.
Semester dates	Winter semester: October 1 st – January 31 st Summer semester: March 1 st – June 30 th
Language of Instruction Recommended German Competency	The languages of instruction at the University of Salzburg are German and (partially) English. It is recommended that every incoming exchange student has sufficient proficiency in the German (B1/B2) language, but no formal language proficiency is required.
German Language Courses	The Department of German at the University of Salzburg offers intensive German language courses (6 hours/week) on different levels during the whole academic year. Course fee: € 120/semester. Every student has to pass a placement test at the beginning of the semester. In addition, the University Language Centre also offers German language classes (2-4 hours/ week). Course fee: € 45-65/semester. https://www.plus.ac.at/language-centre/department/?lang=en Tel.: + 43 662 8044 4397 sprachenzentrum@plus.ac.at Tel.: + 43 662 8044 4397 <i>Note: No preparatory language course for exchange students coming for the summer semester!</i> Only for the winter semester: We offer a two-week preparatory language course for exchange students (mid-September – end of September) at a reduced participation fee. General information: www.uni-salzburg.at/sprachenzentrum . For more information please contact:

	<p>sprachenzentrum@plus.ac.at Tel.: + 43 662 8044 4397 <i>Note: No preparatory language course for exchange students coming for the summer semester!</i></p>
Courses taught in English	<p>Almost every Faculty/Department offers courses taught in English. Their number differs from semester to semester. https://online.uni-salzburg.at/plus_online/wbSuche.LVSuche</p>
Courses taught in English by Faculty and Department	<p>Lists of courses taught in English for each department can be found here (updated before each semester): https://www.plus.ac.at/international-relations-department/international-relations-office/service-for-students/in-salzburg/study-placements/courses-taught-in-english-by-department/?lang=en</p>
Course Catalogue and Searching for Courses using PLUS <i>online</i>	<p>PLUS<i>Online</i> is accessible from the University's website. In order to access information students do not have to be registered. Students are able to look for courses online from all over the world. Enrolment in classes is possible only after personal registration in Salzburg. Should appropriate classes for the field of study for the scheduled period not be available on the system, students can choose classes from the current academic year / semester.</p>
Workload	<p>We do not request any credits or units that undergraduate students need to complete. The University of Salzburg does not set a minimum or maximum of workload.</p>
Accommodation	<p>The University of Salzburg does not own any student dormitories and therefore cannot offer housing services. However, we provide information about housing opportunities in Salzburg on our website: https://www.plus.ac.at/international-relations-department/international-relations-office/international-life/living-in-salzburg/?lang=en International students may also contact the Housing Office of the Austrian Exchange Service: www.housing.oead.at and book accommodation there. Contact: housing-salzburg@oead.at Tel.: + 43 662 8044 4901</p>
Mentor system "Buddy Network": Service offered by the Austrian Student Union (ÖH)	<p>All international students coming to the University of Salzburg can apply for a "buddy" (mentor) before their arrival. This is an optional service offered by the ÖH (Austrian Students Union). For more information, write an e-mail to: international@oeh-salzburg.at.</p>
Pick-up Service	<p>Interested students should apply for a buddy and arrange a pick-up meeting on their own. Unfortunately, the International Office cannot offer a pick-up service.</p>

Visa Requirements

<p>Are Exchange Students required to obtain a Student Visa?</p>	<p>EU-, EEA- and CH-Citizens who fulfil the requirements of sufficient financial funds and proof of health insurance valid in Austria do not need a visa. Third-country nationals are required to have an entry or residence permit. The type of permit is dependent on the length and purpose of the stay. For stays up to three months (Japan: up to six months), entry and residence visas are not required from citizens of selected countries*. If a stay is planned longer than the mentioned period a visa or residence permit is required. *Detailed information on entry and residence regulations is available at the Austrian representative authority (Embassy / Consulate) in the home country or via the website of the Austrian Exchange Service: https://oead.at/en/to-austria/entry-and-residence/</p>
<p>Are Exchange Students allowed to work?</p>	<p>Whether students are allowed to take up gainful employment in Salzburg depends on their nationality, the kind of employment they seek and on the type of residence permit granted https://oead.at/fileadmin/Dokumente/oead.at/KIM/Nach_Oesterreich/Einreise_und_Aufenthalt/Datenbank_Einreise_Aufenthalt/Infoblaetter/Englisch/Allgemeine_Info_-_Arbeiten_en.pdf For information, please contact the AMS (Arbeitsmarktservice) www.ams.at</p>
<p>Is a special Visa / working Permit required for work?</p>	<p>See above.</p>
<p>Proof of Financial Funds (<i>as of 2023</i>)</p>	<p>Under 24 years: EUR 672.64 /month Older than 24 years: EUR 1217,96 /month</p>

Insurances

<p>Health Insurance</p>	<p>Every exchange student must prove that she/he has health insurance that is valid in Austria. For more information: https://oead.at/en/to-austria/entry-and-residence/visa-c-or-visa-d#c21839 (Further Information Attached) After arrival in Salzburg students can purchase a health insurance policy with the Österreichische Gesundheitskasse Salzburg (OeGK). Cost: approx. € 69,13/month (2024). (Further Information attached)</p>
<p>Other Insurances</p>	<p>Every exchange student is member of the Austrian Student Union automatically by being registered at the University of Salzburg. This membership includes liability and accident insurance.</p>

Estimated Expenses per month (in €, as of 2023): approx. 1050 €

Accommodation Costs	€ 450.00 / month
Food	€ 250.00 / month
Study, Personal Requirements	€ 100.00 / month
Health Insurance with the Österreichische Gesundheitskasse Salzburg (OeGK)	€ 69.13 / month
Mandatory Austrian Student Union Membership Fee	€ 22.70 / semester
Local transportation: "Semester ticket" special student ticket for the whole semester	€ 150.00 / semester