

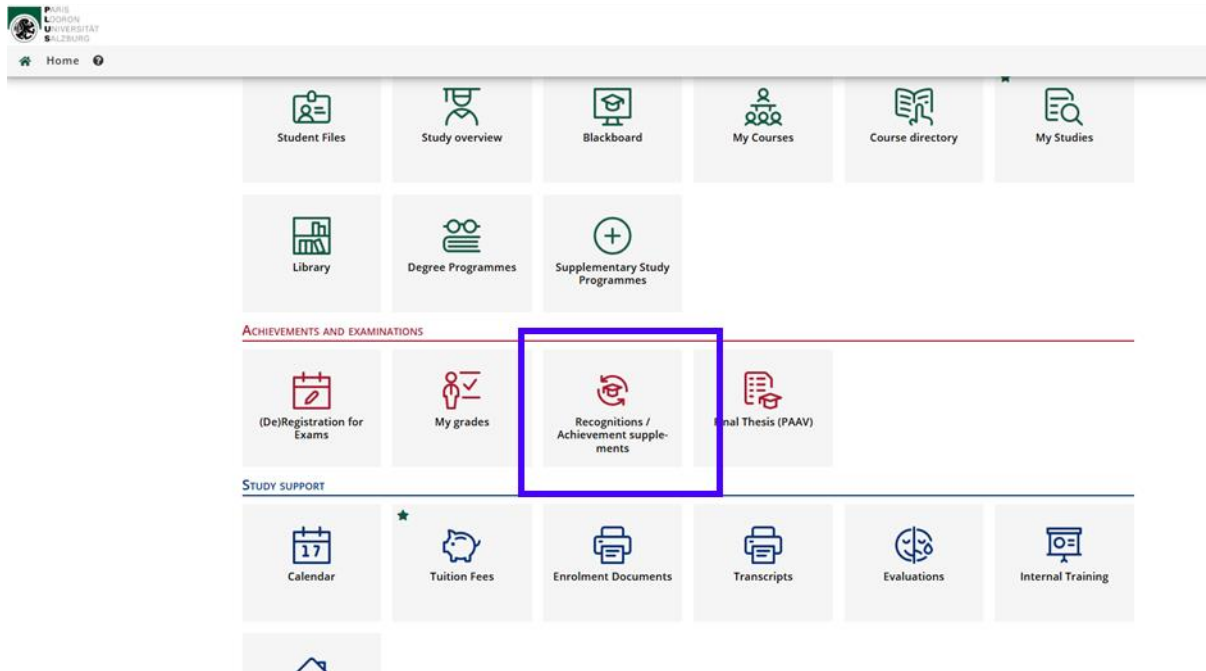
General Recognition process for CIVIS BIPs

MSc Applied Geoinformatics (Curriculum 2016)

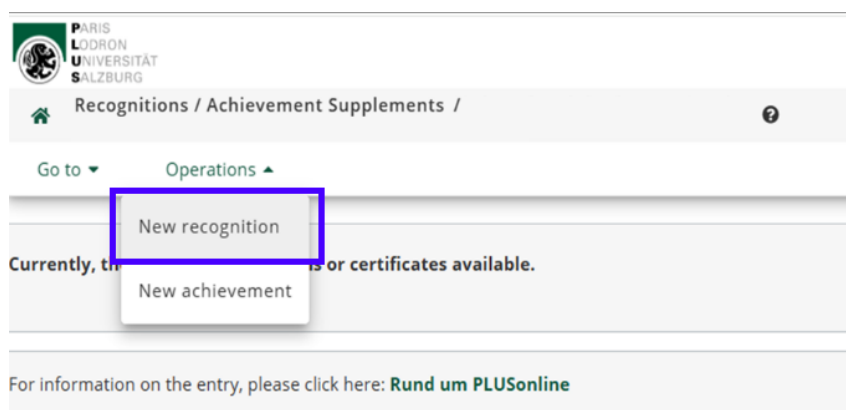
as 856M11.1 Elective

Step-by-step guide for recognizing a (Civis) blended intensive program course as *Elective 856M11.1* in the Applied Geoinformatics MSc. Programme.

Step 1. Start new recognition process:



Step 2: Initialize a new recognition:



Step 3: Fill in recognition parameters:

- a) Select your studies
- b) Define the type of recognition
- c) Select educational institution leading the BIP (Civis)
- d) Choose recognition date

Finally Save, then Close the parameters form

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Enter Recognition Parameters /

Select (Parameters) ▼ Cancel/Close

General

Studies UD 066 856 2016W Masterstudium; Angewandte Geoinformatik (UG2002) ▼ a)

Type of recognition General recognition ▼ b)

File number

Dean's office number

Note

Educational institution ROU Universitatea din București (Universitt Bukarest) ▼ c)

Date

Date of recognition 30.01.2025 d)
Format: DD.MM.YYYY

Save **Cancel/Close**

Step 4: Create a new recognition position by clicking the Positions link

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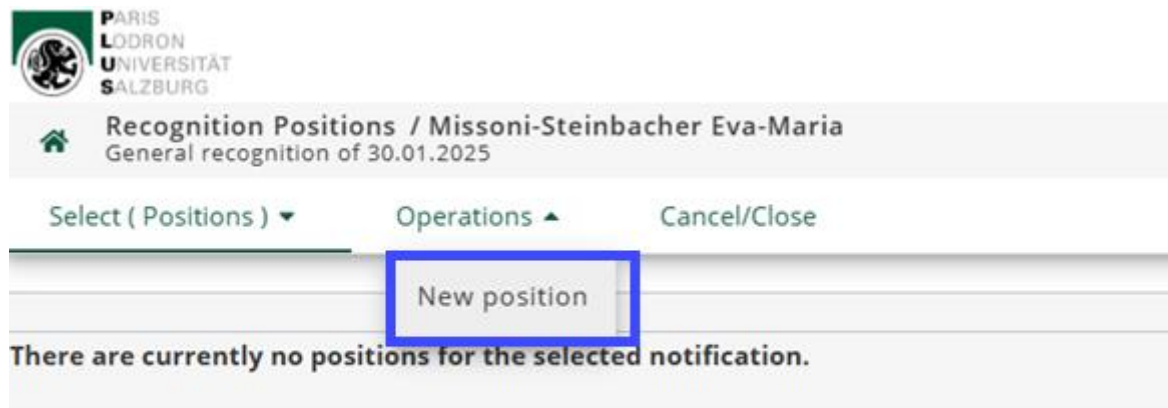
Recognitions / Achievement Supplements / Missoni-Steinbacher Eva-Maria
Missoni-Steinbacher, Eva-Maria: Bakk.phil. BSc (00422683)

Go to ▼ Operations ▼

Recognitions					
Type of recognition	File number	Dean's office number	Date	Positions AB/OK stud./OK PLUS	Educational institution
Masterstudium; Angewandte Geoinformatik (UG2002)					
General recognition			30.01.2025	0 / 0 / 0	Universitatea din București (Universitt Bukarest)

For information on the entry, please click here: [Rund um PLUSonline](#)

Step 5: Create a new position



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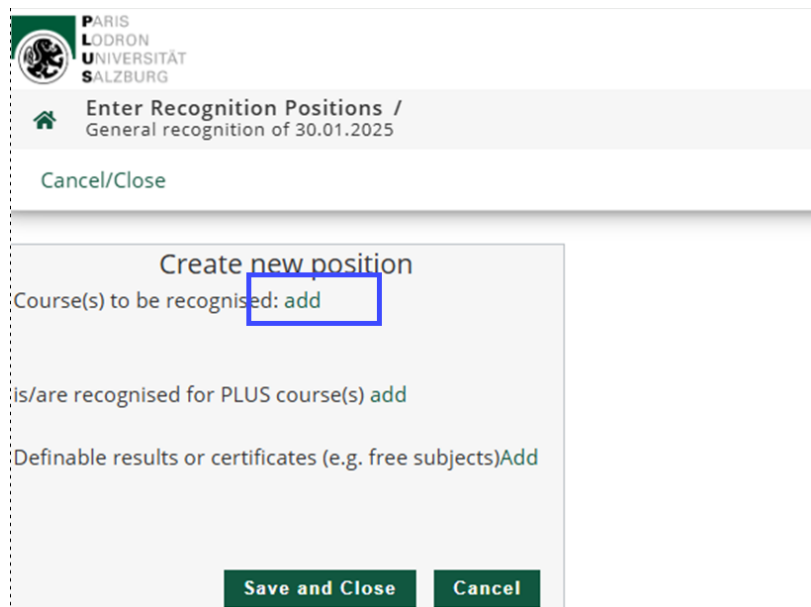
Recognition Positions / Missoni-Steinbacher Eva-Maria
General recognition of 30.01.2025

Select (Positions) ▾ Operations ▲ Cancel/Close

New position

There are currently no positions for the selected notification.

Step 6: Add course to be recognized



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Enter Recognition Positions /
General recognition of 30.01.2025

Cancel/Close

Create new position

Course(s) to be recognised: add

is/are recognised for PLUS course(s) add

Definable results or certificates (e.g. free subjects)Add

Save and Close Cancel

Step 7: Fill in course information:

- a) Fill in the *name* of the course
- b) Type in *hours/week* (Hint 1 ECTS = 25h per semester)
- c) Provide course *ECTS* information
- d) Select *date of examination*
- e) Provide *original grade* of the certificate (e.g. passed, grade, number of points etc.)
- f) Select *the type of course*
- g) Provide academic year
- h) Provide information on the duration of the course

Finally *Save and Close* the course to be recognized form

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Select External Achievement /
General recognition of 30.01.2025

Cancel/Close

Course number

Name a)

Name (English)

Topic
max. 2000 characters

Topic (English)
max. 2000 characters

Hours/week b)

ECTS credits c)

Date of examination (DDMMYYYY) d)
Format: DD.MM.YYYY

Original grade e)


Type of course f)

Academic year g)

Duration of course h)

Save Save and Close Cancel/Close

Step 8: Choose to be recognized at PLUS course(s):

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Enter Recognition Positions /
General recognition of 30.01.2025

Cancel/Close

Edit position 1

Course(s) to be recognised: add

Course of foreign educational institution.
► Quantifying vulnerability to natural hazards in changing climate patterns. New perspectives and methods; UV
(Duration of course: Summer semester) 2024/25

Duration of course	Foreign evaluation	ECTS credits	Delete
Summer semester	passed	5	


is/are recognised for PLUS course(s) add

Definable results or certificates (e.g. free subjects)Add

Save and CloseCancel

Step 9: Select course

- Select 856M11.1 Electives
- Detail your selection

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Select Achievement to be Recognised /
Choose the position in the curriculum

Cancel/Close

General searchDone

Select...

Name

☐ [2016W] Applied Geoinformatics

☐ [VK] [856_PM] Compulsory modules

☐ [VK] [856_M11] 856M11 – Propedeutics and Electives

☒ a) ☐ [VK] [856_M11.1] Electives. Short Intensive Programs ("Summer Schools"). Subjects recommended in the orientation interview

☐ [VK] [856_M11.2] Orientation and Introduction

☐ [VK] [856_M11.3] Scientific Methods and Writing

☐ [VK] [856_M12] 856M12 – GIScience: Theory and Research Methods

☐ [VK] [856_M13] 856M13 – Methods in Geoinformatics

☐ [VK] [856_M14] 856M14 – Spatial Analysis and Modelling

☐ [VK] [856_M15] 856M15 – Geo-Application Development

☐ [VK] [856_M16] 856M16 – Spatial Data Infrastructures

☐ [VK] [856_M17] 856M17 – I3: Interdisciplinary/Integrated/Interactive Project

☐ [VK] [856_M17V] Überprüfung Voraussetzung 856_M17 Project

☒ [VK] [856_ePortfolio] 856 – ePortfolio

☐ [VK] [856_Internship] 856 – Internship

☐ [VK] [856_MP] 856 – Master Exam

☐ [VK] [856_MA] 856 – Masterthesis

Select... b)

Step 10: Choose Elective course recognition

- Choose an according course 856.FWxx *Elective Courses recognition 1 (OSH..*
(Hint: For your study program, for the first recognition use 856.FW1, for the second recognition choose 856.FW2,)
- Choose the semester
- Fill in your proposed assessment

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EN ▾

Add certificate to be recognised /
General recognition of 30.01.2025

Cancel/Close

to be added 856.FW1 Elective Courses Recognition 1 (OSH L, WS 2024/25) a)

Semester 2024/25 W b)

Assessment E mit Erfolg teilgenommen c)

Choose others

Add Close

Step 11: Check your recognition position if all parameters are set accordingly

- Check *course of foreign educational institution*
- Check *PLUS course/subject*

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EN ▾

Enter Recognition Positions /
General recognition of 30.01.2025

Cancel/Close

Edit position 1

Course(s) to be recognised: add

Course of foreign educational institution.	Duration of course	Foreign evaluation	ECTS credits	Delete
► Quantifying vulnerability to natural hazards in changing climate patterns. New perspectives and methods); UV (Duration of course: Summer semester) 2024/25	Summer semester	passed	5	🗑️

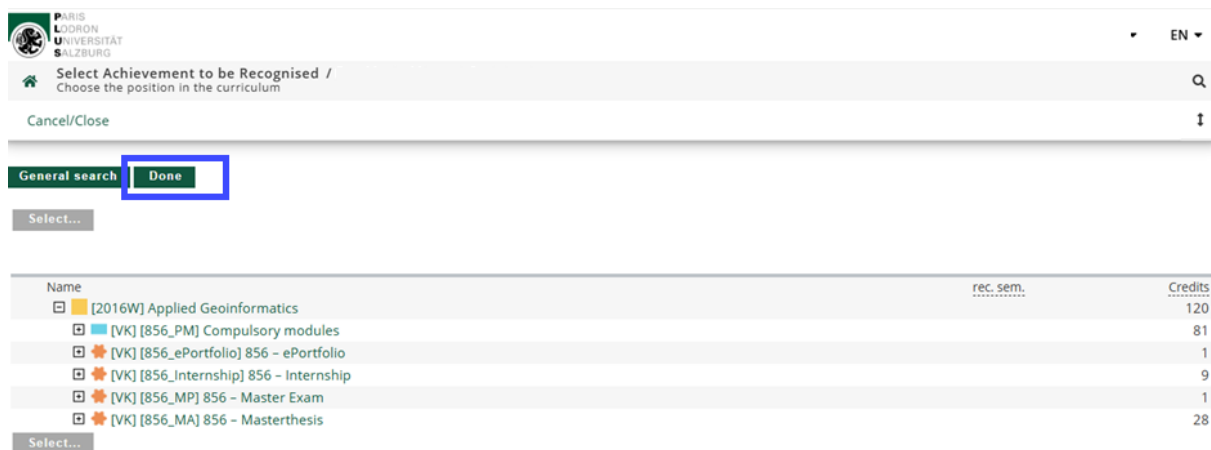
is/are recognised for PLUS course(s) add

Course/subject	PLUS assessment	Delete
► 856FW1 Elective Courses Recognition 1; L OSH W 2024/25 Fach-/Modulprüfung	E mit Erfolg teilgenommen	🗑️

Definable results or certificates (e.g. free subjects)Add

Save and Close Cancel

Step 12: If all requirements are set, press *done*



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Select Achievement to be Recognised /
Choose the position in the curriculum

Cancel/Close

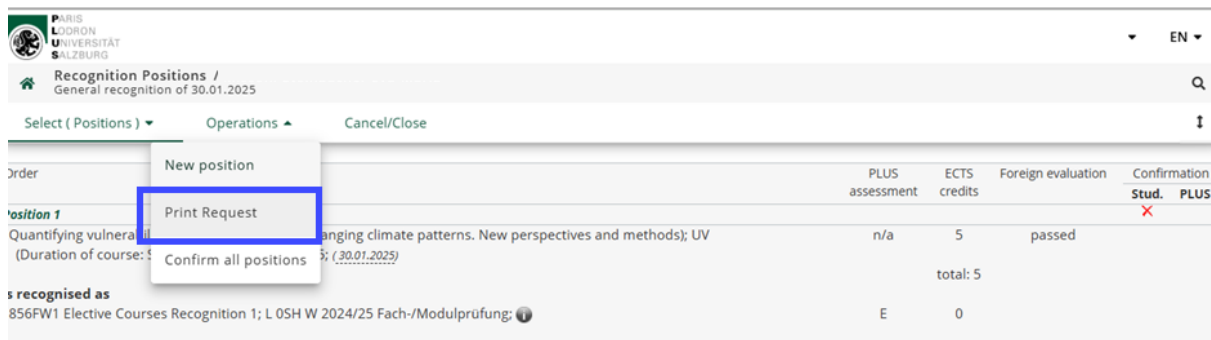
General search Done

Select...

Name	rec. sem.	Credits
[2016W] Applied Geoinformatics		120
[VK] [856_PM] Compulsory modules		81
[VK] [856_ePortfolio] 856 - ePortfolio		1
[VK] [856_Internship] 856 - Internship		9
[VK] [856_MP] 856 - Master Exam		1
[VK] [856_MA] 856 - Masterthesis		28

Select...

Step 13: Print your request as *.pdf*



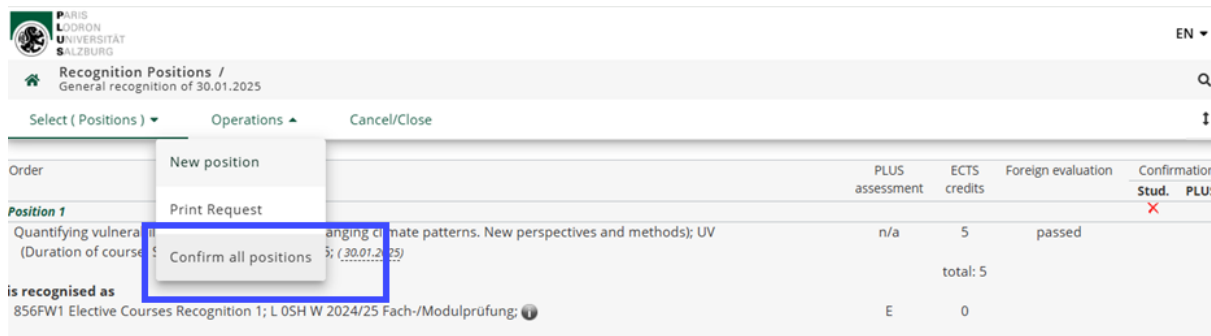
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Recognition Positions /
General recognition of 30.01.2025

Select (Positions) Operations Cancel/Close

Order	PLUS assessment	ECTS credits	Foreign evaluation	Confirmation Stud. PLUS
Position 1				X
Quantifying vulnerability of coastal and inland areas to changing climate patterns. New perspectives and methods; UV (Duration of course: 5; (30.01.2025)	n/a	5	passed	
		total: 5		
is recognised as 856FW1 Elective Courses Recognition 1; L 05H W 2024/25 Fach-/Modulprüfung; ⓘ	E	0		

Step 14: Confirm your position *.pdf*



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Recognition Positions /
General recognition of 30.01.2025

Select (Positions) Operations Cancel/Close

Order	PLUS assessment	ECTS credits	Foreign evaluation	Confirmation Stud. PLUS
Position 1				X
Quantifying vulnerability of coastal and inland areas to changing climate patterns. New perspectives and methods; UV (Duration of course: 5; (30.01.2025)	n/a	5	passed	
		total: 5		
is recognised as 856FW1 Elective Courses Recognition 1; L 05H W 2024/25 Fach-/Modulprüfung; ⓘ	E	0		

Step 15: Send printed recognition request to the heads of curricula commission

