

Funding Scholarships

Funding scholarships are used to support academic work by students at universities. Funding is provided for diploma and master's theses as well as dissertations that **have not yet been completed**.

The prerequisite is compliance with the duration of entitlement (§ 18 StudFG); this generally comprises the legally stipulated period of study for a period of study plus an additional semester.

Eligible applicants are students with Austrian citizenship as well as equivalent persons within the meaning of § 4 StudFG¹.

The following legal bases apply to the awarding of scholarships: § 94 2 UG 2002, § 2 to § 5 (group of beneficiaries), § 18 and § 19 (duration of entitlement, reasons for extension) and § 63 to § 67 (scholarships) of the Student Support Act as amended.

Application and award procedure

1. the call for applications is published each spring in the University of Salzburg's bulletin.
2. the application deadline for the summer semester ends on **June 30th 2025** and for the winter semester on **October 31st 2025**.
3. applications must be submitted by students **in person or by post**; submission of application documents by e-mail is excluded; the relevant form is available at the NLW Faculty Office and can also be found on the following website: [Formular_Foerderungsstipendium-Antrag-DEUTSCH 2024.doc](#)
4. Address: Faculty Office of the Faculty of Natural and Life Sciences,
Ms. Sandra Reiter, BA, Hellbrunner Straße 34, 5020 Salzburg
5. the **application must contain**:
 - the relevant **form** (see point 3); please do not submit handwritten forms and check the bank details again carefully;
 - the current **study sheet** (extract 2025);
 - **description of the content of the academic work**. Maximum 1 page for master's and diploma theses. For dissertations, the disposition must be submitted. **The academic thesis must be registered in PAAV (PLUS Thesis Administration) and approved by the dean!**
 - **Cost breakdown, financing plan and timetable** for completion of the work:
The funding amount applied for must not exceed the maximum possible funding amount of € 3,600.00 and must not fall below the minimum funding grant amount of € 750.00. Expenses incurred in the course of academic work that go beyond the usual scope, such as travel

¹ Students from third countries require the "EU permanent residence permit" – see: [Aufenthaltstitel "Daueraufenthalt – EU" \(oesterreich.gv.at\)](#)



expenses, costs for literature procurement, active participation in congresses, and so on; IT purchases (e.g., hardware) and living expenses are not funded.

Additional scholarships and funding from other institutions must be stated in the financing plan.

- **a detailed report** by a university teacher on the cost breakdown and on whether the student is likely to be able to carry out the academic work with above-average success based on previous academic achievements and the proposals for carrying out the work.
 - **copy** of the previous **bachelor's, master's or diploma examination certificate**;
6. The award is granted by the dean. Who is awarded a scholarship depends on the eligibility of the work and the amount of funds available. Each thesis can only be funded once. The student undertakes to submit a written report to the dean no later than three months after completion of the thesis on the proper use of the scholarship and the original invoices. Unused scholarship funds must be repaid. Further information can be obtained from the responsible administrator at the NLW Faculty Office.
7. There is **no legal entitlement** even if the above-mentioned application requirements are met. Applicants will be informed of the decision **in writing**.

If you have any questions, please contact the person responsible: Sandra.Reiter@plus.ac.at

