

Online application

Please fill out the online application on a PC/laptop. Using tablets or smartphones is not recommended.

1. Creating the Basic Account (user account)



PARIS
LODRON
UNIVERSITÄT
SALZBURG

Registration for PLUSonline – Please complete the online application (creation of a basic account)

Master data

First name

Last name

Gender

Date of birth 

Maiden name

Account data

Email address

Preferred language

Degree programme data

Are you registered or have you been registered at an Austrian university?

Confirm data

Personal Data

On this page you create your basic account. Please enter your name and surname, gender, and date of birth (mandatory fields). Your maiden name is not mandatory.

Data to access your account

Please enter a valid e-mail address, which you access on a regular basis. The activation link for the account will be sent to this e-mail address. Please check your spam-files as well.

Data on previous studies

If you were enrolled at a higher postsecondary educational institution in Austria (or if you are still enrolled), please choose **“yes”** in the dropdown menu.

You will then enter the respective **university** and your matriculation number.

Note on the matriculation number

The matriculation number consists of eight digits. Older matriculation number sometimes only consist of six or seven digits and have to be entered with an added zero at the beginning.

Example:

- Original matriculation number 123456
- Data to enter in our system: 00123456

Click on **“confirm data”** once you entered all data. On the next page, you will find the summary of your registration. If everything is in order, click on **“submit data”**.

Activation link

Your registration was submitted. You will receive an automated e-mail to your submitted e-mail address (marked in green) including the link for the activation of your account.

Please note: The activation link is valid for a limited amount of time. Please activate the link as soon as possible after receiving the e-mail.

 Registration for PLUSonline – Please complete the online application (creation of a basic account and application) using



Thank you very much for your registration!

An email will be sent to shortly for activating your access to the system.

Click on the link in the e-mail. You will be re-directed to this page:

 Registration for PLUSonline – Please complete the online application (creation of a basic account and application) using a **PC** or **laptop** (not

Username	
Password	
Confirm new password	

Make sure to note down your log-in details.
Alternative to the assigned username, you can always use your provided EMAIL ADDRESS as the username!

Please choose the password according to the following criteria:
 Required:

- min 8, max 40 characters
- letters only in lower case
- at least 3 letters
- at least 1 number
- at least 1 special character (without numbers and letters) from !#\$%&()*+,-./:;<=>?@[\\]^_`{|}~
- must not contain your first name, last name, username or day of birth

Recommendations:

- Also parts of first or last names should not be used.
- You should not use parts of words (more than 3 letters) which can be found in (English or German) dictionaries.

Your password may be identical to previous ones.
 Therefore, please choose a strong password and keep it secret. To detect potential abuse, we always show you your last login and, in case, failed logins.

Username and password

The username will be defined automatically. Please write it down immediately. You will need it for all future logins.

You can choose a password according to the given criteria. Please write this down too.

Then click on **“complete registration”**.

Important information: if you do not make any changes on this page for a longer period, the page will shut down. In this case, please click on the link in your e-mail once more. You will receive a new username. Please note down this username and delete the old one.

Then click on **“complete registration”**.

 Create/change account - Confirmation /

Username	
Alternative login option - your verified email address	
Account valid until	
Password changed on	

Service	Status
CAMPUSonline	✓

User account has been created.

Continue

Note: If you forgot your username, you could also use the registered e-mail address for the log-in. The login is available via the online portal by the University of Salzburg: https://online.uni-salzburg.at/plus_online/

2. Online application

Once you have successfully created your basic account (=your user account), you will see the following page:

Favourites

You currently do not have any Favourites.

Add as many applications to your Favourites as you want.

Show only Favourites ^

All applications

Filter by application title...


 University of Salzburg
Online Application
 

Please click on “University of Salzburg online application” (green arrow).

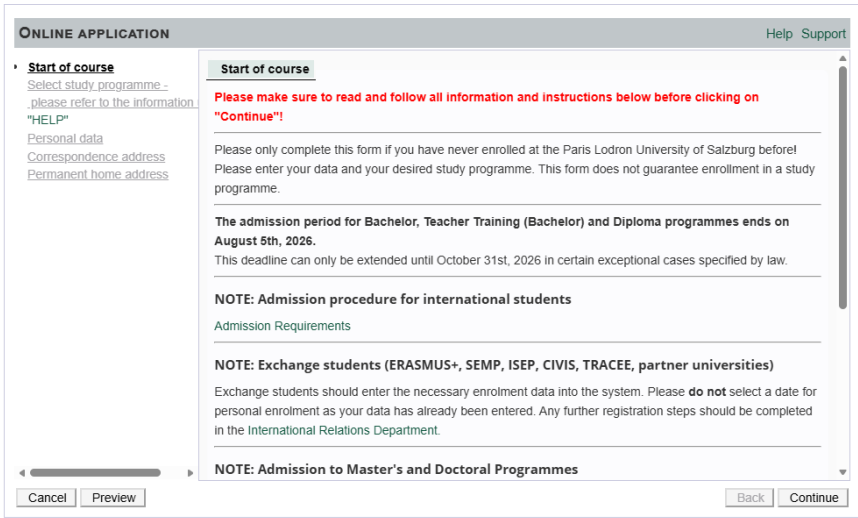
^ Applicant number: 2-00741796

Welcome! Register for your desired degree programme and enter all required personal data. Finally, double-check your data and submit it.

+ Enter (study-)data

Number of applications: 0

In the next step, click on “**enter (study-) data**”.



ONLINE APPLICATION Help Support

• **Start of course**
[Select study programme - please refer to the information under "HELP"](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)

Start of course

Please make sure to read and follow all information and instructions below before clicking on "Continue"!

Please only complete this form if you have never enrolled at the Paris Lodron University of Salzburg before! Please enter your data and your desired study programme. This form does not guarantee enrollment in a study programme.

The admission period for Bachelor, Teacher Training (Bachelor) and Diploma programmes ends on August 5th, 2026.
 This deadline can only be extended until October 31st, 2026 in certain exceptional cases specified by law.

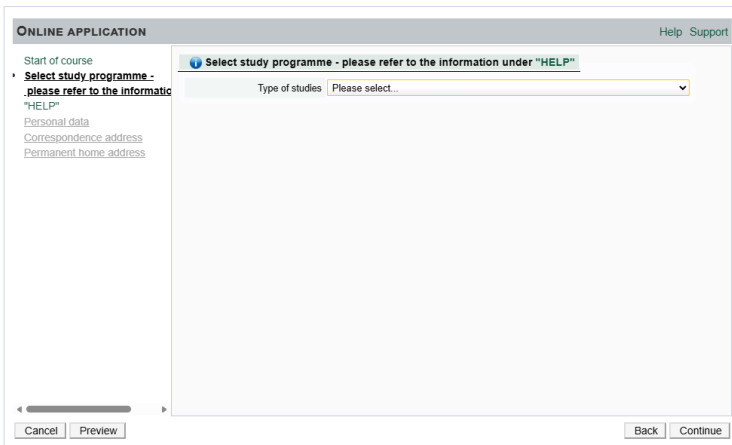
NOTE: Admission procedure for international students
[Admission Requirements](#)

NOTE: Exchange students (ERASMUS+, SEMP, ISEP, CIVIS, TRACEE, partner universities)
 Exchange students should enter the necessary enrolment data into the system. Please **do not** select a date for personal enrolment as your data has already been entered. Any further registration steps should be completed in the International Relations Department.

NOTE: Admission to Master's and Doctoral Programmes

Cancel Preview Back Continue

Please read the information on the personal enrolment closely. Then, click on “**continue**”.
Mandatory fields are marked with a yellow frame.



ONLINE APPLICATION Help Support

Start of course
 • **Select study programme - please refer to the information under "HELP"**
[Select study programme - please refer to the information under "HELP"](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)

Select study programme - please refer to the information under "HELP"

Type of studies Please select...

Cancel Preview Back Continue

On this page, you can find a list of all studies at the PLUS. Please select your intended study program in the drop-down menu.

ONLINE APPLICATION Help Support

Start of course

- **Select study programme - please refer to the information under "HELP"**
- Personal data
- Correspondence address
- Permanent home address
- Higher education entrance qualification

Select study programme - please refer to the information under "HELP"

Type of studies: Bachelor programme

Degree programme: Bachelor's programme; Artificial Intelligence

For more information on your chosen study programme, please click here

☐ If you cannot find your study program here, please refer to the information provided here: "HELP".

For teacher training programs, please note that you need to complete regular admission procedures. Information regarding teacher training and additional programs can be found at "HELP". The selection here is not the registration for the admission process. For information on that, please visit <https://lehrerinnenwerden.at/home>

Cancel Preview Back Continue

If you want to take up another study program, you can tell the team of the Office of Admissions upon your personal enrolment.

Please note that some study programs have a [qualitative selection process](#) conducted before the enrolment.

Please enter your personal data. The click on **"continue"**.

ONLINE APPLICATION Help Support

Start of course

- Select study programme - please refer to the information under "HELP"
- **Personal data**
- Correspondence address
- Permanent home address
- Higher education entrance qualification

Personal data

Matriculation number

First name

Surname

Date of birth

Gender: female

Place of birth

Country of birth: Please select...

Maiden name

1st nationality: Please select...

2nd nationality: Please select...

Cancel Preview Back Continue

Please enter your current postal address. If your home address is different from the given address, you can enter an additional postal address on the next page. Once all data has been entered, click on **"continue"**.

ONLINE APPLICATION Help Support

Start of course
Select study programme - please refer to the information "HELP"
Personal data

- **Correspondence address**
 - [Permanent home address](#)
 - [University entry survey](#)
 - [Higher education entrance qualification](#)

Correspondence address (semester address)

Mail delivery c/o

Street and number

Postal Code/City

Country/State

Region

Telephone number

Email address

Confirmed email address

☐ My correspondence address (during the semester) is identical with my permanent home address.

UHStat1: Anonymized data on your parents or legal guardians is collected here for statistical purposes (for Statistik Austria). These fields are mandatory. Please fill them out thoroughly!

ONLINE APPLICATION Help Support

Start of course
Select study programme - please refer to the information "HELP"
Personal data
Correspondence address

- **University entry survey**
 - [Higher education entrance qualification](#)

University entry survey

Information

According to § 27 UHSBV the post-secondary educational institutions have the statutory task of carrying out surveys. They are required to fill in the electronic survey form UHStat 1 by Statistics Austria.

UHStat 1 query

Personal details

Country of birth

Details about your parents or persons of contact in a parental role

The following questions refer to your parents or the persons who assumed a relevant role (such as persons with stepparents or foster parents).

Person of contact in parental role 1 / mother

Year of birth

Country of birth

Country of highest level of education completed

Please enter data on your general university entrance qualification (school leaving certificate or completed study degree).

ONLINE APPLICATION Help Support

Start of course
Select study programme - please refer to the information "HELP"
Personal data
Correspondence address
University entry survey
• **Higher education entrance qualification**

Higher education entrance qualification

Note
If you have **not obtained** your school-leaving certificate in **Austria** (e.g. Abitur from Germany), please select as school type: **25 - foreign secondary school leaving exam**.

University entrance qualification/University graduation

Issuing country
School type
Date of certificate 

☐ 98 - school leaving exam not relevant
☐ 99 - no school leaving certificate

Note: uploading documents is only required for applicants for the study programs Law and Business (Bachelor), Law (diploma), Molecular Biology (Bachelor) and Medical Biology (Bachelor).

ONLINEBEWERBUNG Hilfe Support

Studienbeginn
Studienwahl - bitte beachten Sie die Informationen unter "HILFE"
Personendaten
Korrespondenzadresse
Erhebung bei Studienbeginn
Hochschulzugangsberechtigung
Hochschulzugangsberechtigung
Aktuelles Passbild
• **Amtlicher Lichtbildausweis (Reisepass oder Personalausweis)**

Amtlicher Lichtbildausweis (Reisepass oder Personalausweis)
Bitte laden Sie hier eine Kopie Ihres amtlichen Lichtbildausweises (Reisepass oder Personalausweis) hoch. **Der Upload dieses Dokuments ist verpflichtend!**

Aktuelles Dokument

Dateiname	Typ	Dateigröße	Datum
Kein Dokument hochgeladen			

Neues Dokument
Folgende Dokumententypen werden akzeptiert: Portable Document Format (.pdf).
Nur ein Dokument kann hochgeladen werden. Die maximale Dateigröße beträgt 100 MB.

Datei Keine Datei ausgewählt

Please upload a scan of your passport or ID card. If you upload the ID card, a scan of the front and backside is required.

ONLINE APPLICATION Help Support

Start of course
Select study programme - please refer to the information "HELP"
Personal data
Correspondence address
University entry survey
Higher education entrance qualification
• **Most current photo (as for ID)**

Updated

no photo

Preview

Most current photo (as for ID)

Datei auswählen Keine Datei ausgewählt

Example:



Upload a **passport photo** according to the sample - in accordance with the passport photo criteria.
Make sure that the photo is taken and uploaded in portrait format.
Important: No photo of your passport.

Please respect the following requirements.

Back Continue

On this page, please upload a **current photo** of yourself. The photo must adhere to the passport criteria (i.e. showing your head and shoulders, face,). Then click on **"continue"**.

ONLINEBEWERBUNG Hilfe Support

Studienbeginn
Studienwahl - bitte beachten Sie die Informationen unter "HILFE"
Personendaten
Korrespondenzadresse
Erhebung bei Studienbeginn
Hochschulzugangsberechtigung
• **Hochschulzugangsberechtigung**
Aktuelles Passbild
Amtlicher Lichtbildausweis (Reisepass oder Personalausweis)

Hochschulzugangsberechtigung

Bitte laden sie hier eine Kopie Ihrer Hochschulzugangsberechtigung (z.B. Maturazeugnis, Abiturzeugnis, allgemeine oder fachgebundene Hochschulreife) hoch. **Der Upload dieses Dokuments ist verpflichtend!**

Aktuelles Dokument			
Dateiname	Typ	Dateigröße	Datum
Kein Dokument hochgeladen			

Neues Dokument

Folgende Dokumententypen werden akzeptiert: Portable Document Format (.pdf).
Nur ein Dokument kann hochgeladen werden. Die maximale Dateigröße beträgt 100 MB.

Datei Datei auswählen Keine Datei ausgewählt

Zurück Weiter

Please scan **all** pages of your secondary school certificate and upload them as one PDF file.

Bestätigung

Klicken Sie auf "Zurück", um fehlerhafte Angaben zu korrigieren. Setzen Sie den Haken und klicken Sie auf "Senden", um Ihre Daten elektronisch zu übermitteln. Nach Klick auf "Senden" sind keine Korrekturen Ihrer Angaben mehr möglich!

Mit dem Absenden der Daten bestätigen Sie, dass Sie alle hier angegebenen Informationen genau gelesen haben.
Mit dem Absenden Ihrer Daten ist noch keine Zuerkennung eines Studienplatzes verbunden. Es besteht keine Garantie auf Vollständigkeit der übermittelten Angaben und Unterlagen. Die eingereichten Daten und Dokumente werden erst im Zuge des Zulassungsprozesses geprüft.

Eine Übersicht über die zur Zulassung erforderlichen Dokumente finden Sie hier: <https://www.plus.ac.at/studium/vor-dem-studium/zulassungsvoraussetzungen/>

Sollten Korrekturen Ihrer Daten notwendig sein, können diese im weiteren Verlauf des Zulassungsprozesses durchgeführt werden. Eine Kontaktaufnahme ist nicht notwendig.
 Bei sonstigen Fragen verwenden Sie bitte unser Kontaktformular.

☒ Ich versichere, dass die von mir gemachten Angaben der Wahrheit entsprechen und vollständig sind und stelle die Daten der Universität Salzburg zur internen Weiterverarbeitung zur Verfügung. Ich bin mir bewusst, dass falsche Angaben letztendlich zu einer Aufhebung der Zulassung führen können. Wir weisen Sie darauf hin, dass wir Ihre Daten im Rahmen der gesetzlichen Bestimmungen für sechs Monate aufbewahren müssen.

Abbrechen Zurück **Senden**

You have now reached the end of the registration. Please check all entered data and tick the respective box. If all data is correct and you have read and understood all given information, click on **"send"**.
 If there are any errors, please click on **"back"** to navigate to the respective page and correct any errors.

In the next step, you will choose the appointment for the personal enrolment.

▼ Applicant number: 2-00741796

Personal appointment for enrolment

For your selected degree programme, a personal enrolment appointment is required. Please book an appointment for your personal enrolment under "Select Appointment". If you have already booked an appointment, it will be displayed on this page.

1-00017306

Select appointment

If you have applied for a study program with a qualitative selection process, please choose your appointment once you have passed the process.

You can find information on all application and selection processes [here](#):

Click on **"select appointment"** to access the appointment system. *(not applicable to applicants for the study programmes Law and Business (Bachelor), Law (diploma), Molecular Biology (Bachelor) and Medical Biology (Bachelor), as well as participants in exchange programmes and university programmes for further education).*

Now you choose an appointment for the personal enrolment.

You will see all available appointments. Please choose an appointment date (on the left side in the calendar) and a time slot (on the right side). Then click on **"Save"**.

When do you want to perform your enrolment?

Start from Start to

Time period with available dates (total of 33 days with possible dates) 02.07.2026 - 31.08.2026

2026

Mo Di Mi Do Fr Sa So

JULI

1 2 3 4 5

6 7 8 9 10 11 12

13 14 15 16 17 18 19

20 21 22 23 24 25 26

27 28 29 30 31

Available appointments

10:20 - 10:30	10:40 - 10:50	10:50 - 11:00	11:10 - 11:20	11:20 - 11:30	11:40 - 11:50	13:00 - 13:10
13:20 - 13:30	13:30 - 13:40	13:40 - 13:50	13:50 - 14:00	14:00 - 14:10	14:10 - 14:20	14:20 - 14:30
14:30 - 14:40	14:40 - 14:50					

1 The first day with possible appointments has been preselected.

Currently selected appointment: 02.07.2026

Save Cancel

Please select a time in order to save the appointment.

On the final page, you will see the summary of your registration, the chosen appointment, and some important information on the personal enrolment. Please read the information carefully and bring all required original documents to your appointment.

26
JUL 2023

15:20 - 15:30
Schalter A

Your personal enrolment is currently scheduled for 26.07.2023 from 15:20 until 15:30 at the desk Schalter A in the Kapittelgasse 4, 5020 Salzburg.

<https://www.plus.ac.at/studium/studienangebot/studienabteilung/offnungszeiten-kontakt?lang=en>

Please bring the following original documents to the appointment:

- Valid passport or identity card;
- Secondary school leaving certificate (or proof of eligibility for the chosen field of study).

ATTENTION: Provisional or incomplete certificates will not be accepted. If you have already completed a degree programme, please also submit the degree certificate and the notice of award of the academic degree.

- All annual reports if your chosen degree programme requires additional subject knowledge (Biology, Latin, Greek).
- Evidence of language proficiency for the chosen degree programme, as defined in the "Mitteilungsblatt", if these languages do not appear on the secondary school leaving certificate.
- Required language skills (only available in German – for more information, please refer to study programme)
- Certificate of name change (unless all certificates have the same name, e.g. marriage certificate)
- Leaving certificate if you are transferring from another Austrian university for the same degree programme
- A current study sheet if you are enrolled at an Austrian university
- If you are socially insured in Austria: Proof of Austrian national insurance number (e.g. e-card)
- Letter of admission ("Zulassungsbescheid") from the PLUS, if one has already been issued for you in advance

IMPORTANT

We require complete documentation in order to be able to enrol you quickly and easily in your desired degree programme. This is only the appointment confirmation. The application for admission will be made with the original documents mentioned above at your appointment.

Non-EU citizens – International applicants

Please note that applicants who are not citizens of the EU or the EEA or who do not have the same status must submit complete applications for admission to the winter semester 2023/24 with all required certificates by **10 August 2023 at the latest**.

Yours sincerely,
The Admissions Office Team

You can also change the appointment. The link "choose a new appointment" directs you to the appointment schedule. The link "delete appointment" will delete your appointment completely.

Please note that at this moment, you are not enrolled as a student yet. You have to come to the Office of Admissions in person to get enrolled!

You have now completed the registration and booking of the appointment!

We look forward to welcoming you as a student at the University of Salzburg!